



Hexagon Legal Network

Additional Terms and Conditions Applicable to Sponsors

1. DEFINITIONS

1.1. In these Terms and Conditions the following expressions shall have the following meanings:

“The Event” means the group meeting of people collectively on the stated day and time

“Promotion” means any digital or traditional advertisement relevant to The Event

“The Organisers” means Hexagon Legal Network Limited

“The Sponsor” means any individual, partnership, company or organisation and the staff or agents of any such company or organisation contracting with The Organisers to attend The Event as a Sponsor to our events and/or to promote themselves as an individual, partnership, company or organisation

“The Premises” means the venue premises at which The Event shall be held

“The Owners” means the owners of The Premises and any person or company from whom The Organisers shall have leased, rented, licensed or otherwise obtained possession for The Event.

2. SPONSOR STAND & SPACE & TIME ALLOCATION

2.1. The Organisers will have full power to determine in every respect the allocation of space and the position of stands etc on The Premises and the length of time that The Sponsor may exclusively address the attendees of The Event, and the Organisers will be entitled for any reason, which in their opinion is in the general interest of The Organisers to vary the layout or the situation and shape of any particular space which has already been allotted and the

exclusive time allotted to The Sponsor to address the attendees, and the Sponsor will accept the substituted space and time allotted to it by the Organisers.

2.2. The allotment of space and exclusive speaking time on The Premises by the Organisers is made only upon the Terms and Conditions as printed herein and these Terms and Conditions shall apply (to the exclusion of all other Terms and Conditions) to all contracts with the Organisers to acquire exclusive time to address attendees and space on The Premises unless (and then only to the extent that) they are expressly excluded or varied in writing by the Organisers. Any purported qualification of these Terms and Conditions by the Sponsor and any other Term or Condition, which the Sponsor shall seek to impose, shall be invalid unless expressly accepted in writing by the Organisers.

2.3. The Sponsor shall be bound by and comply with any lawful request by the Owners or their staff or agents of The Premises and be deemed to have full knowledge of the Rules, Conditions and Regulations of the Owners. The Sponsor must bring to the notice of all agents or contractors employed by it such of the provisions of these Terms and Conditions as may affect such agents and contractors and any claim arising from the failure to give such notice shall be the sole responsibility of the Sponsor.

3. PROMOTION

3.1. The Organiser shall promote The Event in the manner that it deems most appropriate and may discuss the same with The Sponsor. If the Organiser considers it necessary to modify the promotion of The Event or alter the date or time of The Event or make any other alteration, the Sponsor may cancel their sponsorship of The Event if the alterations requested are unacceptable, unless such changes are due to an emergency or circumstances beyond the Organisers control.

4. GDPR AND DATA PROTECTION

4.1. The Sponsor and The Organiser both accept that they are subject to the General Data Protection Regulations (GDPR) and shall abide by the same at all times. The Organiser shall endeavour to obtain consents from all attendees to provide the attendee list to The Sponsor

4.2. The Organiser provides the list the to The Sponsor on the basis that it shall abide by the GDPR at all times in respect to that data and shall indemnify The Organisers in respect of costs or damages falling upon them as a result of legal actions or threatened legal actions arising from any breaches.

5. APPLICATION & ACCEPTANCE

5.1. The contract for being a Sponsor shall be deemed to be made when the booking confirmation has been received completed and signed by the Sponsor and has thereafter been accepted by the Organisers. The Organisers will accept applications in writing, by email or accept a deposit payment in lieu of written application and on the understanding that these Terms & Conditions shall apply.

6. SIGNATORIES

6.1. The person or persons signing the Sponsor confirmation booking form on behalf of the Sponsor shall be deemed to have full authority to do so and the Sponsor shall have no right to claim against the Organisers that such person or persons did not have such authority or has left the company and shall still be permitted to attend

7. ATTENDEES

7.1. Whilst every effort will be made by the Organisers to arrange the maximum number of attendees, the Organisers cannot be held responsible for any shortfall of anticipated attendees on the day of The Event.

8. COPY AND MATERIAL

8.1. Advertising content, creatives and authorities to use its livery and logos must be supplied by the Sponsor no less than one calendar month from the scheduled date of The Event. Failure to do so may mean that promotion of the event is limited or not take place at all. In either case the full cost of The Event remains payable.

- 8.2. The Sponsor shall indemnify The Organisers in respect of costs or damages falling upon them as a result of legal actions or threatened legal actions arising from the publication of any promotion published in accordance with the copy instructions supplied. In any case where a claim is made against Where The Organiser may eventually be liable under the terms therein, notice in writing shall be given in order that meetings shall take place before any expense is incurred or the claim is settled, defended or disposed of to his detriment.
- 8.3. Every care is taken to avoid mistakes but the Organiser cannot accept liability for any errors due to third parties, subcontractors or inaccurate copy instructions.
- 8.4. The Sponsor warrants that any promotion it may undertake does not contravene any Act of Parliament nor is it in any way illegal or defamatory or an infringement of any party's rights or an infringement of the British Code of Advertising Practice.

9. PAYMENT TERMS & CONDITION FOR SPONSORSHIP OF EVENTS

- 9.1. Payment terms are strictly TWO MONTHS from date of The Event. Payments terms require a deposit of 20% three months before The Event (or immediately if The Event is scheduled to take place in less than three months) and balance of 80% will fall due two months before the date of The Event. Payments must be received prior to attending the event, failure to do so, may result in the Sponsor being refused entry.

10. CANCELLATION BY THE SPONSOR

- 10.1. All cancellations must be received in writing from the Sponsor and will be deemed to take effect from the date of receipt and the following amounts shall be the maximums sums refundable:

10.1.1. More than 3 months from the scheduled date of The Event – 90% refund

10.1.2. More than 2 months but less than 3 months from the scheduled date of The Event – 50% refund

10.1.3. More than 1 month but less than 2 months from the scheduled date of The Event – 20% refund

10.1.4. Less than one month from the scheduled date of The Event – 0% refund

11. FORCE MAJEURE ETC

11.1. In the event of any abandonment, postponement or limitation of the use of The Premises by the Owners or any of the services provided therein, resulting from unforeseen circumstances, force majeure or by reason of strikes, lockouts or other labour troubles, war, Act of God, or action of the Owners, intervention by government authority or an outside authority or by a decision found necessary by the Organisers for reasons beyond their control, the Sponsor or his agents or contractors shall have no claim against the Organisers in respect of any resulting loss or damages and the Sponsor's liability under its contract shall not be reduced.

12. INSTALLATION & DISMANTLING (Only applicable for Sponsors bringing their own stand and equipment)

12.1. The Sponsor is responsible for ensuring that all stand fitting and exhibits are erected or constructed and maintained to reasonable and proper standards of construction, have regard to planning, fire and other regulations of local or other authorities and without damage to the Premises. The Sponsor must arrange and pay for the conveyance of equipment to and from The Premises and shall be responsible for their installation, use and subsequent removal and where necessary, disposal. Any property belonging to the Sponsor or its agents and remaining after the end of The Event may be removed and sold or otherwise disposed of by the Organisers at the Sponsor's expense. A copy of liability insurances will be submitted to The Organisers prior to attendance.

13. CLAIMS, INDEMNITY & INSURANCE (Only applicable for Sponsors bringing their own stand and equipment)

13.1. The Sponsor shall indemnify and keep the Organisers indemnified from and against all losses (including consequential and indirect loss), charges, claims, liabilities, actions and expenses whatsoever which the Organisers may suffer or incur or which may be made against the Organisers in connection with or arising out of:

13.1.1. Any act, omission or negligence of the Sponsor or its agent or any person acting under the direction of the Sponsor or on the Sponsor's behalf.

13.1.2. Without prejudice to the above paragraph, any injury or loss to any person or damage to or loss of any property caused, directly or indirectly, by the Sponsor or its agent or any person acting under the direction of the Sponsor or on the Sponsor's behalf, and any alleged defamation or libel or any alleged breach of infringement of any copyright, trade name, trademark or patent by the Sponsor during the period The Event or otherwise in connection with The Event.

14. APPLICABLE LAW

14.1. These Terms and Conditions shall be governed by the laws of England and Wales and the parties agree to submit to the exclusive jurisdiction of the Courts of England and Wales.

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